

**TOWN OF ROSEPINE - MINUTES  
REGULAR MEETING  
MAY 14, 2015- 7:00 P.M.**

Item #1 Mayor Donna Duvall called the meeting to order.

Item #2 Invocation was given by Mayor Duvall.

Item #3 The Pledge of Allegiance was recited.

Item #4 Officials Present: Mayor Donna Duvall, Aldermen Ray Blanchard, Jeff Solinsky, Leonard Johnson, BJ Bjornberg, Billy Owens, Town Clerk Melissa Davis, Attorney Dennis Sumpter, and Chief of Police Dennis Parrott.

Employees Present: Public Works Director, Mike Numbers.

Guests present: Don Davis, Johnny Davis, Richard Thompson, Shelly Thompson Pitts, and William Pelt.

Item #5 Alderman Solinsky made a motion to accept the minutes from the March 31, 2015 special meeting, April 9, 2015 regular meeting that was rescheduled, and the April 14, 2015 rescheduled regular meeting. Seconded by Alderman Owens. All I's.

Item #6 Mayor Duvall gave an update of the projects and activities going on in the area. Public Works Director, Mike Numbers gave an update on the bridge.

Alderman Owens made a motion that was seconded by Alderman Johnson to add "Chili Pelt parking lot" and "Kile James candidate for Vernon Parish Tax Assessor" to the agenda. All I's.

Item #7 Accidentally skipped over.

Item #8 Alderman Owens made a motion that was seconded by Alderman Blanchard to adopt the Vernon Parish Police Jury Resolution for the month of June 2015 with the additions of "patch and grade culverts on Main Street, assist in replacing culverts on Main Street, and patch pot holes on Ernestine Drive". All I's.

Item #9 A motion was made by Alderman Owens and seconded by Alderman Blanchard to accept the financial reports for the month ending April 2015. All I's.

Item #10 Mayor Duvall opened and read aloud the bids for the 2003 Chevy Impala. They were as follows:

Bill Deggs	\$175
James Jones	\$355
Hunter Johnson	\$350

Alderman Johnson made a motion to award the bid to James Jones for \$355. Seconded by Alderman Owens. All I's.

Mayor Duvall then opened and read aloud the bids for the 1999 Dodge ¾ ton pickup. They were as follows:

Hunter Johnson	\$350
William Pelt	\$360
Bill Deggs	\$300

Alderman Johnson made a motion to award the bid to William Pelt for \$360. Seconded by Alderman Bjornberg. All I's.

Item #12 A motion was made by Alderman Johnson and seconded by Alderman Owens to adopt a Citizen Participation Plan/Citizen Complaint Procedure and appoint Melissa Davis as Citizen Complaint Officer for compliance with the 2016/2017 LCDBG program. All I's.

Item #13 A motion was made by Alderman Solinsky and seconded by Alderman Owens to authorize the Mayor to proceed with the development of the application for the FY 2016/2017 Louisiana Community Development Block Grant Program and to apply for (Existing Sewer Collection Rehab). All I's.

Item #14 Alderman Solinsky made a motion that was seconded by Alderman Blanchard to adopt a Procurement Policy for compliance with the FY 2016/2017 LCDBG program. All I's.

Item #15 Alderman Owens made a motion to authorize the mayor to proceed with the procurement and selection of professional services for the purpose of assisting in the development of the FY 2016/2017 LCDBG application and implementation of the project. Seconded by Alderman Solinsky. All I's.

Item #16 A discussion was held concerning property complaints received by the town. The town attorney explained the steps the town would have to take to proceed with getting the property owners to clean up or repair the properties. After the discussion a decision was made that the town attorney send a letter to the property owner requesting them to take care of the property but allow the property owner a month to take care of the issue.

Item #7 Attorney Sumpter updated the board on the LSU right of way agreement for the road to the future recreational ballpark. He stated that the agreement should be available for them to view very soon and he was in hopes they would allow the town to hire an engineer to do the survey. The reason LSU needs to approve us to hire an engineer is because we would be going on their property. Mr. Sumpter stated that he would let the board know when the deadline was for work to be started on the property.

Item #17 Chief of Police, Dennis Parrott, was not present and Alderman Owens made a motion to move the item of the Louisiana Radio Communications down the agenda in hopes that he would be present later in the meeting. Seconded by Alderman Johnson. All I's.

Item #18 Alderman Johnson made a motion that was seconded by Alderman Solinsky to present Ordinance #1 of 2015 (An ordinance to adopt an operating budget of revenue and expenditures for the fiscal year beginning July 1, 2015 and ending June 30, 2016). All I's.

Item #19 A discussion was held concerning Deerwood Forest Subdivision. Don Davis, representing Deerwood Forest Subdivision, gave an update on the improvements to the ditches in the subdivision. The board felt that the engineer representing Deerwood Forest Subdivision along with the town's engineer should approve the ditches. Mr. Davis stated that he would give a monthly update on the improvement of the ditches. Mayor Duvall stated that we would be getting in touch with our engineers to attend a meeting along with the engineer for the subdivision to discuss it at a later meeting.

Item #20 The board discussed accepting the donation of the road going to the cardiac park being developed by the Rosepine Historical Society. The historical society wanted to make the donation to the town so that the Vernon Parish Police Jury could assist with improving the road. Alderman Solinsky made a motion to engage the town attorney to research the matter and possibly produce a resolution concerning the donation, and along with the motion to possibly widen the road and table and revisit the topic at the next month's meeting. Seconded by Alderman Blanchard. All I's.

Item #21 Kile James, candidate for Vernon Parish Tax Assessor, introduced himself to everyone in attendance.

Item #22 A discussion was held concerning Chili Pelt's parking lot not being repaired by the contractor that replaced the transite water lines. Mayor Duvall stated that the contractor will not be paid the retainer until the repairs are made. The town attorney stated he would make the first initial call to the contractor concerning the repairs if the council approved it. The board agreed to allow the attorney to contact the contractor.

Item #17 The board and chief of police discussed whether to pay a past due invoice to Louisiana Radio Communications that was not approved before the work was done. Alderman Blanchard made a motion to go ahead and pay the invoice but to send a letter to the department heads including the chief concerning purchase orders. Seconded by Alderman Solinsky with the amendment to also send letters out to the vendors along with the purchase order policy stating the town will not pay any invoice without a purchase order number. Alderman Blanchard approved the amendment to the motion. All I's

Item #23 There being no further business the meeting was adjourned. No objections.

---

Melissa A. Davis, Town Clerk

---

Donna W. Duvall, Mayor