

**TOWN OF ROSEPINE - MINUTES
REGULAR MEETING
FEBRUARY 12, 2015- 7:00 P.M.**

Item #1 Mayor Donna Duvall called the meeting to order.

Item #2 Invocation was given by Mayor Duvall.

Item #3 The Pledge of Allegiance was recited.

Item #4 Officials Present: Mayor Donna Duvall, Aldermen Ray Blanchard, Jeff Solinsky, Leonard Johnson, BJ Bjornberg, Billy Owens, Town Clerk Melissa Davis, Attorney Dennis Sumpter, and Chief of Police Dennis Parrott.

Employees Present: John Windham C.P.A. and Public Works Director Mike Numbers.

Guests present: Scott Stearns, Don Davis, Johnny Davis, Lequita Bowers, James D. Jones, Valerie Craft, Doris Johnson, Amy Allen, and William Pelt.

Item #5 Alderman Owens made a motion to accept the minutes from the January 8, 2015 regular meeting. Seconded by Alderman Johnson. All I's.

Item #6 Mayor Duvall gave an update on what has been going on in the town. She then gave the floor to Scott Stearns with Ft. Polk Public Affairs Office.

Mr. Stearns informed everyone of two events coming up in the near future and asked everyone to come out and support Ft. Polk.

Public Works Director then spoke to the board concerning the need for a newer pickup truck in his department. A discussion was held and the board ultimately decided to give the Public Works Director thirty days to look into all options of new versus used pickups and to research and provide to the board lease options versus financing options

The Public Works Director then spoke and informed the board of the replacement of the transite water line project.

Alderman Johnson questioned why "Appoint Town Attorney" was not on the agenda. Mayor Duvall informed him that Mr. Sumpter would remain the attorney and she was planning on putting it on the next month's agenda. A brief discussion was held.

Alderman Blanchard made a motion to amend the agenda to add "Appoint Town Attorney" to the agenda. Seconded by Alderman Solinsky. All I's by roll call vote except Alderman Johnson who voted nay. The item could not be added due to there not being a unanimous vote.

Item #7 Town Attorney, Dennis Sumpter, gave an update on where the town stood with all

the projects going on in the town. Mr. Sumpter also informed where he was in his research concerning Deerwood Forest Subdivision. He said he should have a detailed report concerning Deerwood Forest Subdivision by the end of next week. He informed the board of some of the problems he had found. He recommended that the town request a plan of action from the Davis' to correct the problems along with a time line of how long it should take. He will be making recommendations for a procedure to allow for more time for reviewing anything pertaining to subdivisions before approval.

Item #8 Mayor Duvall requested that the board add to the Vernon Parish Police Jury Resolution the request to haul two loads of pit run to well #5, haul five loads of pit run to the wastewater treatment plant, and grade Yocum Street. Alderman Solinsky made a motion to add what the mayor requested to the Vernon Parish Police Jury Resolution for the month of March. Seconded by Alderman Johnson. All I's.

Item #9 Randy Brown, CPA, touched on each account and purchase orders. Alderman Owens made a motion that was seconded by Alderman Blanchard to accept the financial reports. All I's.

Item #10 John Windham, CPA gave a detailed presentation of the FY 2013 – 2014 Audit Report to the mayor and board. After which Alderman Owens made a motion that was seconded by Alderman Solinsky to accept the FY 2013 – 2014 Audit Report. All I's.

Item #11 Mayor Duvall explained a resolution adopting a Fuel Purchase and Usage Policy and Procedures. A discussion was held then Alderman Solinsky made a motion that was seconded by Alderman Owens amend the resolution and add that the requirement of the mileage must be entered during the purchase of fuel and that the policy applies to the Police Department also. All I's.

Item #12 Public Works Director, Mike Numbers, explained the need to apply for funds from CWF to replace two inch waterline with four inch water line in the target areas of Yankee Ridge Road and Ambler Road. Alderman Solinsky made a motion adopt a resolution authorizing Mayor Duvall submit a grant application through the Louisiana Division of Administration, Office of Community Development, and Community Water Enrichment Fund. The application would be for the replacement of two inch water lines with four inch water lines. Seconded by Alderman Owens. All I's.

Item #13 Chief of Police, Dennis Parrott, stated that he did have a plan of action pertaining to his budget. He stated he was working on something to provide to the board and he would get it to them as soon it was drawn up. The board asked the Chief about one of his vehicles not having a license plate. The Chief stated he had taken care of it. Chief Parrott was also questioned why the old police unit had not been put up for bids. Chief Parrott stated that all he needed to do was to paint over the emblems and he would get that done also.

Item #14 Chief Parrott explained that AMS is program that they used previously for the collection of unpaid fines but that before they charged the town a collection fee of twenty percent of the cost of the fine collected. He stated with the new program the fees would be passed on to

the violator. Also discussed was whether with the new collection program whether there would be the need for a warrants officer. The board asked that the Chief put in writing what it has cost the town to have a warrants officer and what the results have been.

Alderman Solinsky moved to enter into a contract with American Municipal Services for the collection of unpaid fines as long as the verbiage in the agreement states there will be no cost to the town. Seconded by Alderman Johnson. All I's.

Item#15 There being no further business the meeting was adjourned. No objections.

Melissa A. Davis, Town Clerk

Donna W. Duvall, Mayor